

South Carolina Department of Health and Environmental Control  
Bureau of Radiological Health  
Tanning Facilities Record of Facility Specific Training

Purpose:

This form will be provided to tanning facility registrants to document that operators have received facility specific training as required by 5.5 of the Tanning Facilities regulations.

Item by Item Instructions:

The registrant must train and document the training of each operator of the tanning equipment in the eight (8) items listed on the Tanning Facilities Record of Facility Specific Training form. The training may be obtained from a variety of sources, such as: reading our regulations, reading the users' instruction manual(s), other reading material, reading the facility operating procedures, etc. It is essential that operators of tanning equipment have the facility specific training; therefore, the trainer(s) and operator are required to attest to the validity of the training.

The name of the facility and the registration number must be provided.

The name of the trainer and the signature of the trainer must be provided. In some cases, the trainer may be "self" or may be more than one person.

The name of the operator trained and the signature of the operator must be provided.

The date of the training must be provided. In some cases, the date can be several dates, a range of dates or perhaps a month, such as September 2000.

Office Mechanics and Filing:

One copy of the training form must be completed by each operator. The original is maintained by the registrant for review upon request by the Department. The original form is kept on file by the registrant at the facility for the duration of the operator's employment.



**Record of Facility Specific Operator Training  
For Tanning Equipment Operators  
Bureau of Radiological Health**

**In accordance with regulation R. 61-106 "Tanning Facilities", I certify that I have been trained in the following:**

- \_\_\_\_\_ 1. The requirements of R.61-106 "Tanning Facilities" regulations.
- \_\_\_\_\_ 2. The Department approved facility operating procedures.
- \_\_\_\_\_ 3. Procedures for the correct operation of the registrant's tanning equipment.
- \_\_\_\_\_ 4. All aspects of the manufacturer's recommended exposure schedule or the Department approved alternate exposure schedule to include the following: the determination of skin type ( See Appendix A), duration of exposures, frequency of exposures, spacing of sequential exposures, number of exposures allowed per week and maximum exposure time(s) in minutes.
- \_\_\_\_\_ 5. Use of the registrant's consumer warning and skin/medical history system (Section 4.2 of R.61-106).
- \_\_\_\_\_ 6. Use of the registrant's consumer record keeping system (Section 4.3 of R.61-106).
- \_\_\_\_\_ 7. Proper procedures of the use of and the instruction in the use of the registrant's protective eyewear.
- \_\_\_\_\_ 8. Proper mixing and use of the registrant's tanning equipment and protective eyewear sanitizer, if applicable.

I am also aware that the Department may deny, suspend or revoke a certificate of registration for making false statements regarding this training.

Name of Facility: \_\_\_\_\_

Registration Number: \_\_\_\_\_

Name(s) of Trainer(s): \_\_\_\_\_

Signature(s) of Trainer(s): \_\_\_\_\_

Name of Operator: \_\_\_\_\_

Signature of Operator: \_\_\_\_\_

Date of Training: \_\_\_\_\_